



Ministry of Health
National Authority on Tobacco and Alcohol



**Vacancy – General Manager (HM 1-1)
On a Secondment Basis**

The National Authority on Tobacco and Alcohol (NATA) under the Ministry of Health invites applications for the **post of General Manager on a secondment basis from government officers who are qualified for this post**. While applying for this post, the application should be certified by the Secretary of the Ministry or the Head of the Department so that the concerned applicant can be released from the existing post.

Applicants should send their applications with copies of educational qualifications, experience and relevant personnel details to reach the “**Chairman, National Authority on Tobacco & Alcohol, 11th Floor, Wing A, Sethsiripaya Stage II, Battaramulla**” on or before **24th October 2023** via registered post or email. The post applied for should mention the applying post on the top left-hand corner of the envelope.

National Authority on Tobacco & Alcohol Board reserves to itself the right to make or not make an appointment.

General Manager (HM 1-1)

Educational and Professional Qualifications	A Bachelor’s degree in Medicine / Science / Management or Administration from a university recognized by the University Grants Commission. WITH A Postgraduate Degree qualification (Masters’) in the relevant field or Associate Membership of a recognized professional Chartered Institute, which is relevant to the subject area of the post AND Minimum of fifteen (15) years’ experience at a “Managerial Level” in a post of a Government, Government Corporation, Statutory Board/Institution, or a reputed private institution.
Age limit	Not less than 35 years and not more than 55 years as on 24/10/2023
Salary scale	HM 1-1 Salary and allowances will be paid as per provisions of Management Services Circular No. 02/2016 dated 21.10.2016
Basis of the job	On a secondment basis

Chairman

National Authority on Tobacco & Alcohol (NATA)

11th Floor, Wing A

Sethsiripaya Stage II, Battaramulla

Call – 0112187140

Fax – 0112186024

Email – natamoh.lk@gmail.com

Web – www.nata.gov.lk

18/09/2023